



Maintaining your entry on the Directory of Services

Directory of Services

The [Directory of Services](#) is a comprehensive resource comprising information on over 1,000 organisations and projects dedicated to supporting individuals with experience of the criminal justice system and their families. The directory is particularly useful for those seeking assistance, offering a wealth of support services in various locations across England and Wales.

Keeping your information up to date

We depend on contributors and organisations featured in the Directory of Services to maintain current information. Ensuring regular updates to your details is vital for individuals seeking support to rely on the latest and most relevant resources. By continually reviewing and refreshing your listing, you not only boost the efficiency of the directory but also showcase your ongoing commitment to making a positive impact and underscores the collaborative strength of this community. Together, we can continue to nurture a support network that genuinely transforms the lives of those who need it most.

We have recently made some changes to the Directory of Services and the search fields, so please do take this opportunity to review the information we hold on your organisation and what is visible on the Directory of Services.

Instructions

To review / update your organisation details, you will need:

- a personal Clinks account that is linked to your organisation
- Group Editor permissions on your personal account

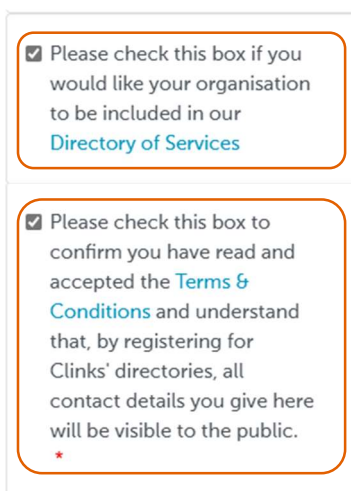
Your organisations member contact should be able to help you with any questions you have on setting up an account or making sure you have the correct permissions. If your organisation has a member contact, you can find their details in **My account** > Scroll to **Membership**. If your organisation doesn't have a member contact listed, or you have any other questions, please email support@clinks.org.

You may also find our [Guide to Clinks Membership](#) helpful.

1. **Log-in** to your Clinks account here: <https://www.clinks.org/user/login>
2. From **My account**, scroll to **Organisations** and click **Manage**.
3. Under **Operations** click **Edit**.

This page holds all the information we have on your organisation and some of this information will pull through to the Directory of Services. Fields marked with an asterisk are mandatory, and we've put together some useful guidance on completing those sections of the form:

Left-hand side of the page



Please check this box if you would like your organisation to be included in our [Directory of Services](#)

Please check this box to confirm you have read and accepted the [Terms & Conditions](#) and understand that, by registering for Clinks' directories, all contact details you give here will be visible to the public.
*

Please check you have ticked these two boxes to ensure your details pull through to the Directory of Services.

The contact details that are visible to the public are those you input on the right-hand side of this page, not your personal account contact details.

Right-hand side of the page:

1 Please enter your organisation's details

Organisation Name *

Enter your organisation name as you would like it to appear publicly (i.e., you might have a different trading name to your registered name).

Your relation to the organisation

Job Type

- None -



Job Title

Your relation to the organisation is for Clinks use only and won't appear on the Directory of Services.

Address

Please enter the contact information for your organisation below. If you choose to register your organisation on Clinks' Directory of Services, please note the contact details you provide here will be visible to the public.

Country

Street address *

Please enter the address and contact details for your organisation in this section. The contact details you provide here will be visible to the public on the Directory of Services.

Organisation type *

Legal status

Organisation type is a mandatory field and is one of the search terms on the Directory of Services that users can search for. Legal status isn't a mandatory field but is useful for Clinks, particularly if you're a Clinks member.

Logo

No file chosen

One file only.
10 MB limit.
Allowed types: png gif jpg jpeg.

You can upload your organisation logo here. The logo will appear on the Directory of Services and other public areas of our website (e.g., if you post a vacancy on our job board).

2 The fields of work that you are involved in

Which fields of work are you involved in? *

| | | |
|--|---|--|
| <input type="checkbox"/> Advice & advocacy | <input type="checkbox"/> Alcohol & drugs | <input type="checkbox"/> Arts |
| <input type="checkbox"/> Attitudes, thinking and behaviour | <input type="checkbox"/> Case management | <input type="checkbox"/> Collaboration and partnership working |
| <input type="checkbox"/> Commissioning | <input type="checkbox"/> Counselling | <input type="checkbox"/> Covid-19 |
| <input type="checkbox"/> Disability | <input type="checkbox"/> Domestic & sexual violence | <input type="checkbox"/> Education |
| <input type="checkbox"/> Employment | <input type="checkbox"/> Environment & regeneration | <input type="checkbox"/> Evaluation and effectiveness |
| <input type="checkbox"/> Faith | <input type="checkbox"/> Family support | <input type="checkbox"/> Finance, benefits & debt |
| <input type="checkbox"/> Gambling | <input type="checkbox"/> Gender-specific services | <input type="checkbox"/> Holistic services |
| <input type="checkbox"/> Housing & homelessness | <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Legal advice |
| <input type="checkbox"/> Liaison and diversion | <input type="checkbox"/> Lived experience involvement | <input type="checkbox"/> Lobbying & campaigning |
| <input type="checkbox"/> Media | <input type="checkbox"/> Mediation | <input type="checkbox"/> Mental health |
| <input type="checkbox"/> Mentoring & befriending | <input type="checkbox"/> Neurodiversity | <input type="checkbox"/> Other |
| <input type="checkbox"/> Parenting skills | <input type="checkbox"/> Peer support | <input type="checkbox"/> Personal development |
| <input type="checkbox"/> Physical health | <input type="checkbox"/> Prison reform | <input type="checkbox"/> Prisons |
| <input type="checkbox"/> Probation reform | <input type="checkbox"/> Race | <input type="checkbox"/> Relationships |
| <input type="checkbox"/> Research & academia | <input type="checkbox"/> Resettlement | <input type="checkbox"/> Restorative justice |
| <input type="checkbox"/> Sentence management | <input type="checkbox"/> Sex work | <input type="checkbox"/> Sexual health |
| <input type="checkbox"/> Social prescribing | <input type="checkbox"/> Sports | <input type="checkbox"/> Suicide and self-harm |
| <input type="checkbox"/> Through the gate | <input type="checkbox"/> Training | <input type="checkbox"/> Transport provision |
| <input type="checkbox"/> Visitors centre | <input type="checkbox"/> Volunteering | <input type="checkbox"/> Women-only provision |

Other Field of Work

Primary Field of Work *

Fields of work is one of the search terms on the Directory of Services that users can search for. Please select 'all' that apply to your organisation. You can add other fields of work in the free text box and will be required to select your primary field of work.

Note: new fields added; Gender-specific services, Liaison and diversion, Neurodiversity, Social prescribing, Women-only provision.

3 People you work with

Do you work with anyone or with specific groups of people? *

- We work with anyone. We work with specific groups of people.

Please indicate where you have specialist services for, or demonstrable expertise of working with, any of these target groups.

Please indicate where you have specialist service for, or demonstrable expertise of working with, any of these target groups:

- | | | |
|---|---|--|
| <input type="checkbox"/> Children | <input type="checkbox"/> Ex-service personnel | <input type="checkbox"/> Faith groups |
| <input type="checkbox"/> Families | <input type="checkbox"/> Foreign nationals | <input type="checkbox"/> Gypsies & Travellers |
| <input type="checkbox"/> Immigration detainees | <input type="checkbox"/> LGBTQIA+ | <input type="checkbox"/> Men |
| <input type="checkbox"/> Older people | <input type="checkbox"/> People convicted of serious offences | <input type="checkbox"/> People convicted of sexual offences |
| <input type="checkbox"/> People on a short sentence | <input type="checkbox"/> People on remand | <input type="checkbox"/> People with disabilities |
| <input type="checkbox"/> People with English as a second language | <input type="checkbox"/> Racially minoritised people | <input type="checkbox"/> Refugees & asylum seekers |
| <input type="checkbox"/> Roma people | <input type="checkbox"/> Victims | <input type="checkbox"/> Women |
| <input type="checkbox"/> Young people | | |

Do you run a specialist organisation for specific people?

No

If you select 'We work with specific groups of people', you will be asked to indicate where you have specialist service for, or demonstrable expertise of working with, a particular target group. These are search terms on the Directory of Services that users can search for, please select all that apply.

We have made recent changes to the language used for some of the target groups, please ensure the relevant boxes are ticked for your organisation.

Racially minoritised groups worked with:

- | | | |
|--|---|---|
| <input type="checkbox"/> Asian, Asian British or Asian Welsh | <input type="checkbox"/> Asian, Asian British or Asian Welsh: Bangladeshi | <input type="checkbox"/> Asian, Asian British or Asian Welsh: Chinese |
| <input type="checkbox"/> Asian, Asian British or Asian Welsh: Pakistani | <input type="checkbox"/> Asian, Asian British or Asian Welsh: Other Asian | <input type="checkbox"/> Black, Black British or Black Welsh |
| <input type="checkbox"/> Black, Black British, or Black Welsh: African | <input type="checkbox"/> Black, Black British or Black Welsh: Caribbean | <input type="checkbox"/> Black, Black British or Black Welsh: Other Black |
| <input type="checkbox"/> Mixed or multiple ethnic groups: White and Asian | <input type="checkbox"/> Mixed or multiple ethnic groups: White and Black African | <input type="checkbox"/> Mixed or multiple ethnic groups: White and Black Caribbean |
| <input type="checkbox"/> Mixed or multiple ethnic groups: Other mixed/multiple | <input type="checkbox"/> White: English, Welsh, Scottish, Northern Irish or British | <input type="checkbox"/> White: Irish |
| <input type="checkbox"/> White: Gypsy or Irish Traveller | <input type="checkbox"/> White: Roma | <input type="checkbox"/> White: Other White |
| <input type="checkbox"/> Other ethnic group: Arab | <input type="checkbox"/> Other ethnic group: Any other | <input type="checkbox"/> Foreign Nationals |
| <input type="checkbox"/> Dual Heritage | | |

If you select 'Racially minoritised people' from the target groups above, you will be asked to indicate racially minoritised groups worked with. We have made recent changes to the language used for some of these groups, please ensure the relevant boxes are ticked for your organisation.

4 The work of your organisation

Work of the Organisation *

Content limited to 1000 characters, remaining: **1000**

Please tell us about the work of your organisation and the services you provide (limit 1000 characters).

This description about the work of your organisation and the services you provide will be visible to the public on the Directory of Services.

5 Where your service is delivered

Area covered

- None -

Please select the size of area your organisation covers.

Regions *

- East
- East Midlands
- London
- South East
- North East
- North West
- South West
- Wales
- West Midlands
- Yorkshire and the Humber
- Remote

Custody or Community

- Custody
- Community

Please indicate if you work in custody and/or the community

These are search terms on the Directory of Services that users can search for, please select all that apply.

If you indicate that you work in custody and/or the community, you will be asked to indicate which prisons you work with and whether you work with probation.

6 Additional information

What was your organisation's income last year? *

- | | | |
|--------------------------------------|-------------------------------------|--|
| <input type="radio"/> Less than £30k | <input type="radio"/> £30k - £50k | <input type="radio"/> £50k - £100k |
| <input type="radio"/> £100K - £250k | <input type="radio"/> £250k - £500k | <input checked="" type="radio"/> £500k - £1m |
| <input type="radio"/> £1m - £5m | <input type="radio"/> £5m - £10m | <input type="radio"/> Over £10m |

Your organisation income is a mandatory field for Clinks use only and won't appear on the Directory of Services.

Communicating with you and processing your data

I agree with the Clinks Terms and Conditions. *

Our [Terms and Conditions](#) page tells you the terms of use on which you may make use of our website, whether as a guest or a registered user. Please read these terms of use carefully before you start to use the site.

We process information about you in accordance with our [Privacy Policy](#). By using our site, creating an account with us, or subscribing to our newsletters, you consent to such processing and you warrant that all data provided by you is accurate. Please tick the box to confirm you have read and understand both of these documents.

Save

Please read Clinks Terms and Conditions before ticking to agree and click Save.

When you save your information, you will notice that your record disappears from the directory. This is normal, the system temporarily hides the record while the update is under review. We check and update these daily, but if you need the information live urgently, please get in touch.

Thank you for maintaining your entry on the Directory for Services.

If you have any questions, please contact support@clinks.org.