
Clinks

ACCOUNTS

FOR THE YEAR ENDED

31 MARCH 2013

A company limited by guarantee and not having a share capital
Charity Number 1074546
Company Number: 03562176

jwpcreeers llp
CHARTERED ACCOUNTANTS

Genesis 5, Church Lane, Heslington, York YO10 5DQ

Clinks

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REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name: Clinks
Charity number: 1074546
Company number: 03562176

REGISTERED OFFICE AND PRINCIPAL ADDRESS: 59 Carter Lane
London
EC4V 5AQ

MEMBERS OF THE MANAGEMENT COMMITTEE

The members of the management committee who served during the year were:

Anne Owers DBE	Chair
Robert Fulton	Treasurer
Lucy Gampell OBE	
Peter Kilgarriff	Resigned 13 February 2013
Julian Corner	
Norma Hoyte	
Steve Rawlins	
Timothy Robertson	
Fergus McNeill	Appointed 1 May 2012

Company Secretary and Director Clive Martin

ADVISORS:

Bankers	CAF Bank Limited P O Box 289 West Malling Kent ME19 4TA	HSBC 13 Parliament Street York North Yorkshire YO1 8XS
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Auditors: JWPCreers LLP
Genesis 5
Church Lane
Heslington
York
YO10 5DQ

Solicitors: Ware & Kay
Sentinel House
Peasholme Green
York
YO1 7PP

Clinks

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2013

The management committee presents its report and the financial statements for the year ended 31 March 2013.

Reference and administrative information set out on the previous page forms part of this report. The financial statements comply with statutory requirements and the Statement of Recommended Practice – Accounting and Reporting by Charities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Clinks is a company limited by guarantee and a registered charity governed by its Articles of Association dated 28 January 2010. This has replaced their Memorandum and Articles of Association dated 12 May 1998 and the Special Resolutions dated 10 December 1998, 26 March 2001 and 25 November 2002.

Trustees and organisational structure

Clinks is a membership organisation and the Articles of Association specify that the management committee shall be made up of not less than eight members comprising up to eight elected members and up to four members co-opted by the management committee. One third of the elected trustees retire at each annual general meeting and trustees co-opted during the year also retire but are eligible for re-election. Trustees can also be elected at the annual general meeting if recommended by the trustees or if appropriate notice of the proposal to appoint is given. The members of the management committee are the trustees of the charity and also the directors of the company. In addition the management committee are required to co-opt a further member to act as Chair for a maximum period of six years.

Organisation

The management committee which meets regularly administers the charity. The day to day operations of the charity are managed by the director.

Risk management

The trustees have assessed the major risks to which the charity is exposed. Where significant risks have been identified systems have been or will be established to mitigate those risks.

OBJECTIVES AND ACTIVITIES

The aim of the charity is to promote the rehabilitation of offenders by supporting voluntary and community organisations working with or for offenders and their families.

Clinks is a membership organisation that seeks to assist in the rehabilitation of offenders by improving the links between the voluntary and community sector.

Its members are voluntary and community organisations that support our aims. Friends come from a range of individuals, statutory and private organisations who support our work.

We have:

1. Vigorously promoted the role of the voluntary sector in campaigning and service delivery activities that affect offenders and their families.
2. Advocated on behalf of the sector ensuring that the strengths and resources of the Voluntary and Community Sector are recognised by Government and policy makers at all levels.
3. Encouraged the dissemination of information that will enable the sector to stay informed and responsive to the development of the National Offender Management Service.
4. Shared good practice and promoted collaboration across a wide range of other infrastructure and service delivery agencies.

Clinks

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2013

GRANT MAKING POLICY

Clinks will act as an intermediary grant-maker where it fits with our objectives.

ACHIEVEMENTS AND PERFORMANCE

Clinks Members and Associates lie at the centre of all our work, shaping our priorities and informing our voice to represent the Sector. A force for change in the Criminal Justice System, our membership has continued to grow. From small neighbourhood groups to large national charities, our Members exemplify the strength and diversity of our Sector.

Early in 2013, Clinks undertook an impact assessment to hear from members and other stakeholders about our work. The overall picture from the impact assessment was overwhelmingly positive, showing Clinks is held in high regard, well respected and trusted by our stakeholders. 93% of those who responded to the online surveys or who were interviewed felt that Clinks enables the Sector to have a stronger voice, 85% felt that Clinks had helped them to develop their personal networks and contacts in the Sector and 90% said that Clinks helps them to keep abreast of issues affecting them.

It showed that Clinks is playing a vital role in helping to strengthen VCSE organisations in the Criminal Justice System by enabling them to work more effectively and become more sustainable. In particular, Clinks enables organisations in the Sector to keep up-to-date with issues and respond to opportunities as well as to network with other organisations.

Clinks is also contributing to a more dynamic Sector by enabling it to have a stronger voice, develop and shape its thinking and become more unified. The importance of Clinks' role in representing the views and experiences of VCSE organisations and advocating for the Sector emerged particularly strongly.

Commissioning has been at the heart of Criminal Justice Reform for the past 2 years. This has been rapidly shifting ground which has led to Transforming Rehabilitation which could have a significant impact on VCSE organisations working in the Criminal Justice System. Throughout this time Clinks has been at the forefront in influencing the design of these new processes. We published a Competition, Commissioning and the VCS paper on behalf of the Ministry of Justice 3rd Sector Advisory Group and this has formed a key document around discussing what good commissioning models would look like for the VCS. All of these can be viewed on our website at www.clinks.org

The trustees believe that they comply with the guidance of the Charity Commissioners with regard to public

FINANCIAL REVIEW

The trustees have been keen to ensure that Clinks have been able to take advantage of appropriate funding opportunities to maintain our work and where possible the work of our members as well, for example, as advertising funding opportunities every week in Light Lunch and informing the sector about contracts with Government departments, like the Ministry of Justice and Cabinet Office.

The current financial situation for Clinks remains fairly healthy with a slight decrease in restricted funds and a small increase in unrestricted funds. The Trustees policy will be to continue to maintain a level of unrestricted reserves that represents at least six months of future expenditure for the Charity.

Clinks

REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 MARCH 2013

PLANS FOR FUTURE PERIODS

Our plans for the future remain in line with our mission to see a strong and independent VCS working with offenders and their families. We will continue to provide the core information and brokerage service that is so vital to the sector. This year there has been a further increase in our membership and will continue to promote and develop the membership in the forthcoming year.

The operating environment for the VCSE organisations working in the Criminal Justice System will continue to be very challenging as they seek to understand the impact that Transforming Rehabilitation will have on their organisation. We will seek to continue to keep organisations as informed as possible about the changes taking place. The financial situation also continues to be difficult so Clinks will provide on-going support to enable organisations to deliver essential services to offenders and their families.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the Board of Trustees on 30 October 2013 and signed on their behalf by:

.....
BY ORDER OF THE BOARD
Robert Fulton - Trustee

59 Carter Lane
London
EC4V 5AQ

Clinks

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Clinks for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF

Clinks

Independent Auditor's Report to the members of Clinks

We have audited the financial statements of Clinks for the year ended 31 March 2013 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and Financial Reporting Standard for smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to smaller Entities).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Management Committee to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2013, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Management committee for the financial year for which the financial statements are prepared is consistent with the financial statements.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF

Clinks

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report.

*David Dorman (Senior Statutory Auditor)
For and on behalf of JWPCreers LLP, Statutory Auditor*

Genesis 5
Church Lane
Heslington
York
YO10 5DQ

1 November 2013

Clinks

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2013**

	Notes	Unrestricted Funds £	Restricted Funds £	2013 Total £	2012 Total £
INCOMING RESOURCES					
Incoming resources from generated funds	2				
Voluntary income		255,000	-	255,000	75,258
Activities for generating funds		18,308	-	18,308	14,760
Investment income		12,625	-	12,625	13,663
Incoming resources from charitable Activities	3	165,513	1,613,603	1,779,116	1,583,490
Total incoming resources		<u>451,446</u>	<u>1,613,603</u>	<u>2,065,049</u>	<u>1,687,171</u>
RESOURCES EXPENDED					
Charitable activities	4	362,348	1,644,889	2,007,237	1,734,800
Governance costs	6	13,241	-	13,241	10,356
Total resources expended		<u>375,589</u>	<u>1,644,889</u>	<u>2,020,478</u>	<u>1,745,156</u>
Net income for the year		75,857	(31,286)	44,571	(57,985)
Transfer between funds		<u>(2,371)</u>	<u>2,371</u>	-	-
Net movements in funds		73,486	(28,915)	44,571	(57,985)
Total funds brought forward		<u>488,023</u>	<u>248,599</u>	<u>736,622</u>	<u>794,607</u>
Total funds carried forward		<u><u>561,509</u></u>	<u><u>219,684</u></u>	<u><u>781,193</u></u>	<u><u>736,622</u></u>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

Clinks
Company number 3562176

BALANCE SHEET AS AT 31 MARCH 2013

	Notes	31 March 2013		2012
		£	£	£
FIXED ASSETS				
Tangible assets	8		11,655	8,760
			<u> </u>	<u> </u>
			11,655	8,760
CURRENT ASSETS				
Debtors	9	90,768		93,214
Cash at bank and in hand		805,491		882,217
		<u> </u>		<u> </u>
		896,259		975,431
CREDITORS: Amounts falling due within one year				
	10	126,721		247,569
		<u> </u>		<u> </u>
			769,538	727,862
			<u> </u>	<u> </u>
TOTAL ASSETS LESS CURRENT LIABILITIES			781,193	736,622
			<u> </u>	<u> </u>
INCOME FUNDS				
Designated	13		46,684	-
Unrestricted funds	13		514,825	488,023
Restricted funds	12		219,684	248,599
			<u> </u>	<u> </u>
			781,193	736,622
			<u> </u>	<u> </u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the trustees on 30 October 2013 and are signed on their behalf by:

.....
Robert Fulton
Trustee

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention and in accordance with The Financial Reporting Standard for Smaller Entities (effective April 2008) and with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005 and the Companies Act 2006.

Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy except that membership fees are included when received.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include central functions that have been allocated to activity cost categories on a basis consistent with the use of resources.

Tangible fixed assets and depreciation

Tangible fixed assets costing more than £150 are capitalised at cost. Depreciation of tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

Office equipment - 25% straight line

Website costs are expensed in the year when they are incurred.

Fund accounting

Unrestricted funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are funds that can only be used for specific restricted purposes within the objects of the charity. Restrictions arise when specified by the funder or when funds are raised for specific purposes.

Pension costs

The charity makes contributions to a defined contribution scheme and to employees personal pension plans based on a fixed percentage of salary. Contributions are charged as expenditure in the year in which they are incurred.

Operating Leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

Unlisted investments

Unlisted investments are valued at cost.

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

2. INCOMING RESOURCES FROM GENERATED FUNDS

	Unrestricted Fund £	Restricted Fund £	2013 Total funds £	2012 Total funds £
Voluntary income				
Grants				
Paul Hamlyn	100,000	-	100,000	-
P Getty	80,000	-	80,000	-
Esmee Fairbairn Foundation	50,000	-	50,000	50,000
Monument Trust	25,000	-	25,000	25,000
Her Majesty's Prison Service	-	-	-	258
	<u>255,000</u>	<u>-</u>	<u>255,000</u>	<u>75,258</u>
Activities for generating funds				
Membership fees	16,308	-	16,308	14,935
Income from 3Sc	-	-	-	(175)
SERCO	2,000	-	2,000	-
	<u>18,308</u>	<u>-</u>	<u>18,308</u>	<u>14,760</u>
Investment Income				
Interest receivable	12,625	-	12,625	13,663
	<u>12,625</u>	<u>-</u>	<u>12,625</u>	<u>13,663</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Fund £	Restricted Fund £	2013 Total funds £	2012 Total funds £
Grants (see overleaf)	-	1,613,203	1,613,203	1,405,529
Grants from the Home Office to administer on their behalf				
Friends fees	755	-	755	1,905
Conference fees	10,889	400	11,289	10,318
Training packs	8,655	-	8,655	5,730
Other income	631	-	631	75
Expenses reimbursed	-	-	-	316
Sale of publications	90	-	90	52
Management charge	144,493	-	144,493	159,565
	<u>165,513</u>	<u>1,613,603</u>	<u>1,779,116</u>	<u>1,583,490</u>

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES (Continued)

	Unrestricted Fund £	Restricted Fund £	2013 Total funds £	2012 Total funds £
Grants consist of:				
LankellyChase Foundation	-	-	-	15,000
Big Judges	-	-	-	2,713
The Tudor Trust	-	67,000	67,000	-
Monument Trust	-	40,000	40,000	40,000
Home Office Safer Future Communities Project	-	550,000	550,000	550,000
Home Office IOM tools	-	92,000	92,000	17,500
Arts Council England	-	-	-	4,000
Barrow Cadbury Trust	-	30,000	30,000	11,000
Ministry of Justice Infrastructure Grant	-	426,200	426,200	424,250
Ministry of Justice NAVCA Grant	-	40,000	40,000	37,000
Ministry of Justice Arts Alliance Grant	-	50,000	50,000	50,000
Department for Communities and Local Govt	-	-	-	48,899
NOMS – BAME	-	50,000	50,000	-
NOMS Social Enterprise Programme	-	120,000	120,000	82,500
NOMS Informal Mentoring	-	32,920	32,920	60,000
City Bridge Trust	-	36,750	36,750	51,000
Dulverton Trust	-	8,333	8,333	11,667
NOMS – Write to be Heard	-	30,000	30,000	-
3SC	-	40,000	40,000	-
		1,613,203	1,613,203	1,405,529

4. CHARITABLE ACTIVITIES

Expenditure	Direct cost of activities £	Grant funding of activities £	Supports costs £	2013 Total £	2012 Total £
Paul Hamlyn Foundation	114,063	-	-	114,063	-
MOJ Infrastructure	365,366	2,966	58,057	426,389	425,770
Arts Alliance	86,702	-	13,500	100,202	100,060
NOMS Social Enterprise Programme	157,448	-	10,499	167,947	107,858
Small and Innovative Project	7,042	-	-	7,042	26,076
SW project	77,681	4,723	13,195	95,599	109,047
Transition to Adulthood project	12,165	2,500	5,625	20,290	6,464
MOJ NAVCA project	14,500	25,500	-	40,000	37,000
3SC PbR	37,825	-	-	37,825	-
Core activities	248,289	-	-	248,289	170,524
Tackling Race Inequalities Fund	-	-	-	-	48,711
NOMS Informal Mentoring	61,894	-	-	61,894	54,526
NOMS Service User Review	84	-	-	84	39,625
Home Office Safer Future Communities Project	170,358	337,858	21,467	529,683	549,031
Home office IOM tools	-	-	-	-	17,500
Big Judges	-	-	-	-	629
Dulverton Trust	9,965	-	1,250	11,215	9,287
London Development Officer Fund	26,284	1,000	7,650	34,934	32,692
IOM & Social	35,000	45,000	12,000	92,000	-
NOMS – BAME	18,531	-	1,250	19,781	-
	1,443,197	419,547	144,493	2,007,237	1,734,800

The support costs are allocated on a basis consistent with the use of resources.

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

4. CHARITABLE ACTIVITIES (Continued)

	2013 Total £	2012 Total £
Grants made	419,547	487,989
Development Project	-	14,353
Salaries	709,357	569,317
Travel and subsistence for staff	117,391	102,862
Recruitment costs	5,383	13,514
Fees for freelance workers	381,728	143,555
Rent	33,709	25,690
Insurance	1,660	1,290
Repairs and renewals	68	1,483
Stationery, printing and photocopy	38,372	26,376
Telephone and internet charges	17,333	15,122
Postage	7,511	4,435
Computer software and maintenance	7,162	17,279
Sundry expenses	3,118	8,125
Subscriptions	899	1,796
Newsletter and publications	29,860	17,854
Training for staff and volunteers	7,285	11,693
Training for beneficiaries	1,007	5,949
Depreciation	6,799	4,375
Loss on disposal of fixed assets	-	6,221
Conference costs	37,332	76,592
Database development	126	5,940
Professional fees	839	1,107
Rates, light and heat	3,862	3,288
Bank charges and interest	210	33
Project equipment	-	3,034
Meeting costs	3,963	5,963
Management charge	144,493	159,565
Website development	28,223	-
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	2,007,237	1,734,800
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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

5. GRANTS MADE	2013	2012
	£	£
NAVCA	145,500	213,019
GAVCA	500	2,000
Voluntary Action Lewisham	1,000	4,000
Ubique Partnerships	2,000	-
Foundation Stone	2,000	-
Changing Paths	2,000	-
The Grow Org	2,000	-
Midland Heart	2,000	-
Working Chance	2,000	-
Arc Hubs	2,000	-
Restart Recyc	2,000	-
Fine Cell Work	2,000	-
Fusion21	2,000	-
Ex – Cell Solutions Ltd	2,000	-
Inside Job	2,000	-
Green Office Shop	2,000	-
Acumen	2,000	-
TREES Serv	2,000	-
Jamie Oliver's 15	2,000	-
Aspire Oxfordshire	2,000	-
Building Lives	2,000	-
Trafford Housing Trust	2,000	-
Cornwall Vol Sector Forum	2,500	2,000
Wales Council for Voluntary Action	4,223	-
Royal British Legion	2,000	-
Welsh Centre for Crime and Social Justice	2,966	-
Womans Resource Centre	60,000	40,800
Drugscope	37,500	25,800
WCVA	60,000	55,800
VONNE (vol.Org. networks north east)	6,000	-
ISCRE	2,250	-
LVSC	3,000	-
Centre for Economic & Social Inclusion	1,200	-
Whatever Design	4,018	-
RZ Hankins Consultancy	3,344	-
Social Justice and Solutions Limited	4,356	5,800
Malcolm Thomson	7,200	-
Cuthbert Design	2,812	-
Media for Development	1,806	-
Learning Pool	25,320	-
Voscur	-	1,500
Vista	-	3,000
Croydon Voluntary Action	-	4,500
Dorset Probation Trust	-	750
New Philanthropy Capital	-	14,800
Devon & Cornwall Probation Trust	-	500
Nilaari Agency	-	1,021
Fata He	-	1,021
Signpost & Rite Direkshon	-	1,021
Develop	-	3,000
Community First	-	2,000
Greater Manchester CVO	-	10,000
Dudley CVS	-	1,000
CVS South Gloucestershire	-	2,000
Hackney CVS	-	2,500
South London CVS	-	2,500
LVSC	-	18,301
National Council Voluntary Youth Services	-	44,116
Claremont Marketing Communications Ltd	-	12,240
M-RAC Ltd	-	1,200
Council for Wales VYS	-	5,000
Poole CVS	-	2,000
Voluntary Sector North West	-	4,800
Less than > £1,000	4,052	-
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	419,547	487,989
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Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

6. GOVERNANCE COSTS	Unrestricted Fund £	Restricted Fund £	2013 Total funds £	2012 Total funds £
Audit and accountancy fees	8,801	-	8,801	6,915
Management committee meeting expenses	305	-	305	10
Annual general meeting expenses	4,135	-	4,135	3,431
	<hr/>	<hr/>	<hr/>	<hr/>
	13,241	-	13,241	10,356
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

7. **MOVEMENT IN TOTAL FUNDS FOR THE YEAR**

This is stated after charging:	2013 £	2012 £
Depreciation	6,799	4,375
Auditor's remuneration - as auditors	5,150	2,875
- other services	3,651	4,040
	<hr/>	<hr/>

8. **TANGIBLE FIXED ASSETS**

COST	Office equipment £
At 1 April 2012	17,500
Additions	9,694
	<hr/>
At 31 March 2013	27,194
	<hr/>
 DEPRECIATION	
At 1 April 2012	8,740
Depreciation charge for the year	6,799
	<hr/>
At 31 March 2013	15,539
	<hr/>
 NET BOOK VALUE	
At 31 March 2013	11,655
	<hr/> <hr/>
At 31 March 2012	8,760
	<hr/> <hr/>

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

9. DEBTORS	2013 £	2012 £
Trade debtors	25,136	16,714
Prepayments and accrued income	41,220	36,001
Other debtors	24,412	40,499
	<hr/>	<hr/>
	90,768	93,214
	<hr/> <hr/>	<hr/> <hr/>

Included within other debtors is an amount due over one year of £nil (2012: £18,459).

10. CREDITORS: Amounts falling due within one year	2013 £	2012 £
Trade creditors	64,274	35,136
PAYE and social security	27,306	16,523
Accruals	35,141	27,577
Deferred grant income (note 11)	-	168,333
	<hr/>	<hr/>
	126,721	247,569
	<hr/> <hr/>	<hr/> <hr/>

11. DEFERRED INCOME	2013 £	2012 £
Balance as at 1 April 2012	168,333	50,000
Released during the year	(168,333)	(50,000)
Amount deferred in the year	-	80,000
-J Paul Getty	-	80,000
-Paul Hamlyn	-	80,000
-The Dulverton Trust	-	8,333
	<hr/>	<hr/>
Balance as at 31 March 2013	-	168,333
	<hr/> <hr/>	<hr/> <hr/>

Deferred income comprises of grants received in advance of the funding period.

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

12. RESTRICTED FUNDS

Movement in Funds	Balance 1.4.2012 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance 31.3.2013 £
Arts Alliance	15,104	90,400	89,805	-	15,699
Write to be Heard	-	30,000	10,397	-	19,603
IOM & Social enterprise	-	92,000	92,000	-	-
Small and Innovative project	6,890	-	7,042	304	152
Building capacity in the South West	109,208	67,000	95,599	-	80,609
Transition to Adulthood project	4,536	30,000	20,290	-	14,246
MOJ Criminal Justice Group Infrastructure project	(1,675)	426,200	426,389	1864	-
MOJ Criminal Justice Group NAVCA project	-	40,000	40,000	-	-
Tackling Race Inequalities Fund	(936)	-	-	936	-
NOMS Social Enterprise Programme	47,947	120,000	167,947	-	-
NOMS Informal Mentoring	41,209	32,920	61,894	-	12,235
NOMS Service User Review	253	-	84	-	169
Home Office	969	550,000	529,683	(646)	20,640
Big Judges	(629)	-	-	629	-
Dulverton Trust	2,380	8,333	11,215	502	-
London Development Officer Fund	18,298	36,750	34,938	-	20,110
3SC	-	40,000	37,825	-	2,175
NOMS – BAME	-	50,000	19,781	646	30,865
Small restricted funds	5,045	-	-	(1,864)	3,181
	<u>248,599</u>	<u>1,613,603</u>	<u>1,644,889</u>	<u>2,371</u>	<u>219,684</u>

Arts Alliance

Clinks is working with a range of different organisations to improve policies and practice in relation to arts-based work with offenders and their families. This includes developing the Arts Alliance as the main national network for arts organisations that work in the criminal justice system.

Write to be Heard

Write to be Heard is a project of the Arts Alliance, featuring a writing competition across the prison estate in partnership with the Prison Radio Association (PRA). The aim is to encourage hard-to-reach offenders to engage with education and arts opportunities in prison.

Integrated Offender Management & Social Enterprise Project

Clinks worked in partnership with Social Firms UK, to identify learning about what works in building sustainable social enterprises that provide real training and work opportunities for offenders, to inform engagement with social enterprises and local businesses by Integrated Offender Management and other key partners.

Small and Innovative Project

A fund to support small and innovative projects delivering services to offenders and/or their families by the facilitation of new partnerships and collaborative working relationships, advocating to and influencing policy makers and commissioners, circulating information, providing voice and representation and other support services.

Building Capacity in the South West

Clinks is working to sustain and further develop work within the South West to support collaborative VCS approaches and local multi-agency partnerships, as well as gathering evidence to identify the impact of national policy changes on local organisations. Clinks also offers time limited intensive interventions to VCSE and public sector partnerships.

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

12. RESTRICTED FUNDS continued

Transition to Adulthood (T2A) Project

A fund to support the work of the T2A Alliance in promoting the needs of young adult offenders through a series of seminars which will support the policy proposals of the Manifesto and targeted dissemination activities with key stakeholders.

Ministry of Justice

A strategic grant from the Criminal Justice Group to deliver outcomes in relation to representation and voice, communication and partnership working. Included in the grant are funds to support a shared member of staff with NAVCA. Project balances relate to prepayments for services for the following years. Included under the infrastructure fund is a grant to support volunteers and members: the purpose is to undertake a strategic role in promoting and supporting the effective recruitment, management and support of diverse volunteers and mentors working with offenders to reduce re-offending.

Tackling Race Inequalities Fund

A fund that will enable us to gain a better understanding of BAME offenders' experiences of four key resettlement service areas, so that we can make recommendations to improve access and outcomes for BAME offenders. These four service areas are, Education and employment, Accommodation, Mental health services and Family services.

NOMS Social Enterprise Programme

NOMS has funded to Clinks to provide capacity building support to VCS working with offenders. Following research into the support needs of the Sector to strengthen its sustainability, Clinks is meeting the needs of the Sector through training, information and appropriate one to one consultancy support.

NOMS Informal Mentoring

Clinks is working in partnership with the National Offender Management Service to manage two locally based Informal Mentoring Projects. The first project is based in Nottingham and Derbyshire and led by Catch22, the second project is based in Merseyside and led by Sefton CVS.

NOMS Service User Review

This review aimed to ascertain the models of service user involvement currently in use across prisons and probation trusts in England & Wales. The research investigated the extent and nature of Service User Involvement in use.

Home Office

Safer Future Communities is supporting the Voluntary Community and Social Enterprise (VCSE) Sector to engage with and influence the forthcoming Police and Crime Commissioners (PCCs) and the new commissioning landscape in which they will operate. We are working through local Safer Future Communities networks made up of VCSE organisations in each police force area in England and Wales.

Big Judges

The Big Judges project, is an European project, that has sought to explore the potential role for judge and magistrates in the decisions affecting the release of prisoners and the overall management of offenders to support their transition to supervision in the community.

Dulverton Trust

Dulverton funded Clinks to update and develop our *Working with Offenders Directory*, market its use to a wider audience and explore its financial sustainability. Clinks' *Working with Offenders Directory* is a free, user-friendly and comprehensive online directory of support for offenders and ex-offenders. It allows offenders and those who work with them to search for specific services in their local area. It also allows VCS organisations and the statutory sector to identify who else is working in their area, in order to develop partnerships and more joined up working.

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

12. RESTRICTED FUNDS continued

The London Development Officer Fund

The London Development Officer Fund is a contribution from City Bridge Trust towards the salary and running costs of a London project to support voluntary and community groups working with offenders and their families, focusing on sustainable local partnerships in boroughs with high offending rates in London.

3SC

Clinks worked in partnership with 3SC, Candour Collaborations and Common Capital to set out an action plan to develop the capacity of voluntary and community organisations (VCOs) to successfully participate in Transforming Rehabilitation.

NOMS - Black, asian, minority ethnic (bame)

Black, Asian, Minority Ethnic individuals are over represented at every stage of the Criminal Justice System. Clinks are working in partnership with BAME organisations to challenge this imbalance and provide tailored support to organisations working with BAME offenders.

Small restricted funds

These are for one-off short projects under £20,000 that Clinks has been paid to do by various agencies.

13. UNRESTRICTED FUNDS

	At 1.4.2012 £	Incoming Resources £	Outcoming Resources £	Transfers £	At 31.3.2013 £
Designated fund - Business development	-	-	-	46,684	46,684
General fund	488,023	451,446	375,589	(46,684)	517,196
	<u>488,023</u>	<u>451,446</u>	<u>375,589</u>	<u>-</u>	<u>563,880</u>

The transfer represents the trustees' decision to designate funds to business development.

Business development fund

This fund is to enable Clinks to employ a Strategic Development Manager to regularly review Clinks' strategic direction and support Clinks' continuous development by, identifying and developing suitable opportunities to ensure the sustainability of Clinks in a rapidly changing environment, raising the profile of Clinks in different contexts and across sectors and supporting the more effective co-ordination of different strands of work across the organisation.

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Fund £	Restricted Fund £	2013 Total funds £	2012 Total funds £
Fixed assets	3,584	8,071	11,655	8,760
Current assets	557,925	211,613	769,538	727,862
	<u>561,509</u>	<u>219,684</u>	<u>781,193</u>	<u>736,622</u>

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

15. STAFF COSTS AND TRUSTEES

Staff costs were as follows:-	2013 £	2012 £
Salaries	606,566	484,181
Social Security costs	61,812	51,648
Pensions	40,979	33,488
	<u>709,357</u>	<u>569,317</u>

The number of employees earning over £60,000 per annum was as follows:-

£70,001 - £80,000	1	1
	<u>1</u>	<u>1</u>

Pension contributions of £7,570 were paid in respect of this employee (2012: £7,626)

Average number of employees during the year (full time equivalents)	17.8	13.5
	<u>17.8</u>	<u>13.5</u>

No trustee or any person connected with them received any remuneration during this or the previous year. During the year trustees were reimbursed £1,111 (2012: £581) for directly incurred travel and subsistence expenses.

16. RELATED PARTY TRANSACTIONS

Clive Martin, director of Clinks, is also a trustee of the LankellyChase Foundation. The Foundation is a current supporter of Clinks (2013: £nil) (2012: £15,000) but Mr Martin has not been involved in decisions regarding grants paid by the Foundation to Clinks. Julian Corner, trustee of Clinks, is also Chief Executive of the LankellyChase Foundation.

Due to the nature of the charity's operations and the composition of the Board of Trustees (being drawn from local public and other charitable organisations) it is inevitable that transactions may take place with organisations in which a member of the Board of Trustees may have an interest. All transactions involving organisations in which a member of the Board of Trustees may have an interest are conducted at arm's length and in accordance with the charity's normal financial procedures.

Clinks resigned as a member of Third Sector Consortia Management LLP (3Sc) in the previous year.

Clinks

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

17. OPERATING LEASE COMMITMENT

The company has operating lease commitments to pay during the next year as follows:-

	2013 £	2012 £
Land and buildings - lease expiring in less than 1 year	2,126	1,500

18. FUNDS RECEIVED AS AGENTS

The charity received the following grants as agents for other parties:-

	Income £	Grants Paid £	Grants payable At 31 March 2013 £
NOMS	106,500	100,000	6,500
Ministry of Justice	38,000	38,000	-
	<u>144,500</u>	<u>138,000</u>	<u>6,500</u>